

Minutes of the Advisory Board of Examiners for Water and Wastewater Treatment Plant Operators January 16, 2003

Present for the meeting on January 16th were: Robert Brown, chair; Debbie Metz, vice chair (via phone); Chris Clark, member; Dail Hollopeter, member; Richard Lorenz, member; Kirk Leifheit, secretary; and Karen Morr, Certification Unit.

The meeting was called to order at approximately 9:12 a.m. A motion was made by Dail Hollopeter, seconded by Chris Clark, to approve the minutes of the December 19, 2002 meeting with one amendment. Motion carried.

1. Exam Revisions

Board members worked together to provide additional questions for the April 2003 exams.

2. Class IV, Part I

The Board reviewed the following Part I applications &/or additional information:

NAME	EMPLOYER	TYPE	ACTION
David R. Brandon	Medina Co. Sanitary Eng.	Wastewater	Hold for more information from the Division of Surface Water (DSW).

A motion was made by Kirk Leifheit, seconded by Dail Hollopeter to hold the Class IV, Part I application of David Brandon for additional information. Motion carried.

3. Class IV, Part II (new)

Keith A. Radick, [FBA] Allen County Wastewater (Rec'd 12/30/02)

A motion was made by Kirk Leifheit, seconded by Debbie Metz to hold the Class IV, Part II application of Keith A. Radick for additional information from the Division of Surface Water. Motion carried.

4. Class IV, Part II (resubmittals)

Name	Location	Type	Rec'd Date	Number copies
Anthony M. Hoholski	City of Lorain	WW	1/14/03	4
Doyle L. Johnson	Warren County	WW	1/15/03	On Hold
Michael L. Ritter	Fostoria WWTP	WW	1/13/03	3

A motion was made by Chris Clark, seconded by Richard Lorenz to hold the Class IV, Part II resubmittal

of Doyle L. Johnson for additional information. Motion carried.

5. Class IV, Part II (action)

NAME	EMPLOYER	TYPE	ACTION
Jeffrey A. Harrington	Rocky River WWTP	Wastewater	Return for Experience, Administration, Budget, Plant, System, Safety, Planning, Research and Design.
Eric Heiser	Clermont County Sewer & Water	Water (resubmittal)	Recommend approval pending Gayle Mitchell's review.
Dennis Horgan	Cleveland-Baldwin	Water (resubmittal)	Return for Administration and Budget grammar, Plant, and Planning pending additional information from Gayle Mitchell's review.
James L. Koch	Clermont County Sewer & Water	Water	Return pending Debbie Metz's and Kirk Leifheit's comments.
Timothy M. Tigue	NEORS	Wastewater	Recommend approval pending Kirk Leifheit's review.

A motion was made by Chris Clark, seconded by Kirk Leifheit, to recommend that the Class IV, Part II examinations of Eric Heiser and Timothy M. Tigue be approved pending the above, and to recommend that the Class IV, Part II examinations of Jeffrey A. Harrington, Dennis Horgan, and James L. Koch be returned for revisions. Motion carried.

6. Class IV, Part II (in review)

WATER

NAME, LOCATION	KL	CC	GM	RL	DH	DM	BB
Tyrone Butler, Cleveland Div. Water	**			x		x	

WASTEWATER

NAME, LOCATION	KL	CC	GM	RL	DH	DM	BB
Anthony M. Hoholski, City of Lorain (resubmittal)	**	**			**		**
Michael L. Ritter, Fostoria WWTP (resubmittal)		**			**		**
Patrick L. Sweet, US Filter-Franklin Area WWTP (resubmittal)	x		**	**		x	

**denotes who currently has package

x denotes who has reviewed package

7. OIT's

NAME	EXAM TYPE	ACTION
Gary J. Agler	WS 1	Recommend for approval
Joel W. Cain	WD 1	Recommend for approval
Kenneth D. Combs	WC 1	Recommend for approval
Gary A. Espenschied	WC 2	Needs additional time
Brad A. Fritch	WW 1	Needs additional time
Gary L. Gates	WS 2	Needs additional time
Frank P. Gebhart	WS 1	Recommend for approval
Robert T. Grove	WW 3	Recommend for approval
Ryan N. Hathhorn	WW 3	Recommend for approval
David F. Hernandez	WW 1	Needs additional time
Paul E. Howard	WW 1	Recommend for approval
Paul E. Konic	WS 1	Recommend for approval
Andrea K. Kroma	WD 2	Needs additional time
Darryl L. Lamonica	WS 3	Recommend for approval
William H. Lutz	WW 1	Needs additional time
Larry D. McFarland	WS 3	Needs additional time
Paul E. McManis	WD 1	Recommend for approval
Chad W. Ordway	WW 1	Needs additional time
Timothy A. Perry	WD 2	Recommend for approval
Chad K. Ricketts	WS 1	Needs additional time
Laren M. Riffle	WW 1	Needs additional time
Lawrence C. Severino	WW 1	Recommend for approval
Brenda J. Sweeney	WS 1	Needs additional time
Seth W. Wilson	WW 1	Recommend for approval

A motion was made by Dail Hollopeter, seconded by Kirk Leifheit, to recommend approval of the OIT documentation and issue certificates to all of the above except Gary A. Espenschied, Brad A. Fritch, Gary L. Gates, David F. Hernandez, Andrea K. Kroma, William H. Lutz, Larry D. McFarland, Chad W.

Ordway, Chad K. Ricketts, Laren M. Riffle, and Brenda J. Sweeney who need more experience time. Motion carried.

8. Reciprocity

None

9. Enforcement Cases

Joe Chaffin, Clearview MBH, WW3, WS3 – appealed
Gary Davis, Washington C.H., WW3 - dropped appeal
William Foster, Village of Seamen, WW3, WS3 - nothing new
Ralph Gigandet, Stillwater Golf Estates WWTP, WW2, WS3 - package in signoff
Dave Gruet, Put-in-Bay, WW3, WS3 - Orders went final
John Hilliard, City of Greenfield, WW3, WS2 -
Gary Hickman & Dean Posekany - appealed
Moe Jennings, City of Fairborn, WS3, WW2 - appealed

10. Operator Requests

Name	Request	Action
Elias Abuzakhm	Canton request for an oral exam	Send a letter explaining “reasonable accommodation” as defined by the American with Disabilities Act.
Terry Morris	Wants an extension of time to submit Part II of his Class IV exam	Recommend a 3 month extension.

A motion was made by Richard Lorenz, seconded by Chris Clark, to recommend approval of a three month extension for Terry Morris to submit Part II of his Class IV exam. Motion carried.

11. Strategic Plan

No additional information was presented. Information needs to be gathered from the Division of Surface Water in reference to what processes are involved at typical Class I, II, III and IV facilities. Kirk Leifheit to talk with Rick Magni about pulling information from SWIMS in the Division of Surface Water.

12. Contact Hour Update

No update was provided.

13. OpCert Database Update

Tab Brewster provided an update. The Information Management section is working on updating CORE, adding personal information including employment history and the ability to edit exam information.

14. Other Business

Discussed a possible stakeholder's meeting in May to discuss the Class IV process.

Discussed the availability of exam reviews for those operators who are within one or two questions of passing on the Math portion of the exam.

Kirk will mail the Board memo to the Director to Bob Brown.

Reviewed letter from the Cincinnati Chapter of the American Red Cross regarding course number B107. Marie Matsunami wrote the letter to inform the Advisory Board of possible falsification of certificates of completion for the course.

Reviewed letter from Dave Sanford discussing his reciprocity status in Ohio.

There being no further business to come before the Board, the meeting was adjourned at approximately 2:28 p.m. on Thursday, January 16, 2003. (Dail Hollopeter motioned, Chris Clark seconded. Motion carried.)

Respectfully submitted,

Kirk M. Leifheit
Secretary